

Yutan Public Library Board Minutes

Monday November 3, 2025 at 6:30 PM Location: Yutan Public Library

Notice of meeting was posted at the Post Office, City Office, and the library by Director Laurie Van Ackeren

1. Call to Order:

a. The meeting was called to order by President Lynn Hapke at 6:44 PM. She advised the Open Meeting Act is posted on the east wall. The front door was left unlocked for visitors to enter.

2. Roll Call:

Lynn Hapke, Alicia Archer, Jane Scott, and Mary Jo Robinson

Absent: none

Also present: Director Laurie Van Ackeren

3. Visitors: Dawn Ford

4. Approval of October Minutes (Minutes were available for inspection)

a. Motion to approve October Minutes was made by Archer, seconded by Scott Yeas – Hapke, Archer, Scott, and Robinson Motion carried 4-0

5. Open Discussion from the public: None

6. Presentation from Guests: None

7. Approval of October Financial Claims

a. Motion to approve October Financial Claims was made by Hapke, seconded by Archer Yeas – Hapke, Archer, Scott, and Robinson Motion carried 4-0

8. Directors Report:

a. Stats for October

Fines \$ 3.25 Country Cards \$ 25.00

b. Circulation Statistics

Check outs – 483 (445)

Member amount saved - \$ 6,475.76 (\$ 6,045.17)

Over Drive / Libby checkouts - 242 (232)

Patron visits – Adults 269 (220) Juv 191 (113) Total 460 (333)

Checked out: Story Time Bage 3 and Experience Kits 2

Home Deliveries: 1

Adult Craft Night – 2 average (1)

Coffee Time – 14 average (11)

Adult Book Club – 6 (7)

After School Program – average 1 (1)

Toddlers – average 18 (16)

Saturday Story Time – average 1 (1)

Soap Workshop - 10

c. Welcome to Yutan letters sent – 21

d. Staff Plan of Work Presented

9. Discussion Items:

- a. Laurie will attend Read Aloud Conference November 7, 8a-4p at Seward. She was advised by the Library Board to use her personal vehicle and charge mileage due to the City vehicle not being reliable.**
- b. Robinson will contact Brett Lawton regarding the bench in front of the Library. It has not been painted and needs to be fixed. It was suggested one of the benches the City Board has agreed to purchase can be used to replace the broken one.**
- c. Dawn Ford is interested in joining the Library Board and will submit her application to the City Board for consideration.**

10. Adjournment:

- a. Motion to Adjourn at 7:45 PM by Archer, seconded by Robinson Yeas - Hapke, Archer, Scott, and Robinson Motion carried 4-0**

The next regular Library Board Meeting will be December 1, 2025 at 6:30 PM

**Respectfully submitted
Mary Jo Robinson, Secretary**

